

# TREE LINE USA Application

Mail completed application with requested attachments to your State Forester no later than November 1. The Tree Line USA award is made in recognition of work completed by the utility during the calendar year. Provide information only for the current year. Be sure application fee (made out to National Arbor Day Foundation) is included. (First year fee is \$150. Subsequent year fee is \$75.)

As \_\_\_\_\_ of \_\_\_\_\_,  
(Title) (Name of utility)

I herewith apply for official recognition as a TREE LINE USA Utility for \_\_\_\_\_, having met the requirements set forth by The National Arbor Day Foundation as noted below:  
(Year)

**Requirement 1: Quality Tree Care**

- A. Check One:  We use "Pruning Trees Near Electric Utility Lines: A Field Pocket Guide for Qualified Line-Clearance Tree Workers." Number in use this year: \_\_\_\_\_  
 We use a different field guide. Copy attached. Number in use this year: \_\_\_\_\_

Attach evidence (copy of company policies and procedures, contract provisions, etc.) that practices similar to the above and in compliance with ANSI A300 have been adopted as company policy; that the Guide is available at every work site; and is read, understood, and followed by all field personnel.

- B. Check One:  We use "Trenching and Tunneling Near Trees: A Field Pocket Guide for Qualified Workers." Number in use this year: \_\_\_\_\_  
 We use a different field guide. Copy attached. Number in use this year: \_\_\_\_\_

Attach a description of effort to educate underground workers in proper trenching and tunneling methods.

**Requirement 2: Annual Worker Training**

- A. Attach a description of the year's training program for workers and supervisors in following the pruning practices described in Requirement 1. A (i.e., dates and locations of training, agenda or training outline, qualifications of trainers, etc.)  
 B. Name and title of person responsible for arranging training and ensuring that proper practices are followed:

**Requirement 3: Tree Planting and Public Education**

- A. Attach a description of the year's tree-planting program sponsored by the utility.  
 • Expenditures for tree planting \$ \_\_\_\_\_ • Number of households served by utility \_\_\_\_\_  
 B. Attach a copy of each mailing to all homeowner customers which included educational information about trees. Number and method of distribution: \_\_\_\_\_  
 C. Attach a description of the Arbor Day event(s) which the utility participated in or sponsored. Enclose program of activities and/or news clipping.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

Please type or print the following:

Chief Executive Officer	Public Relations/Information Contact	Utility Forestry Contact
Name: _____	Name: _____	Name: _____
Title: _____	Title: _____	Title: _____
Address: _____	Address: _____	Address: _____
ZIP _____	ZIP _____	ZIP _____
Phone #: _____	Phone#: _____	Phone#: _____

## Certification

(To Be Completed by the State Forester)

\_\_\_\_\_  
(Utility)

The above named utility has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained herein, said utility is eligible to be recognized and designated as a TREE LINE USA Utility, for the \_\_\_\_\_ calendar year, having in my opinion met the three requirements for protection and enhancement of community trees. The \$150 first year or \$75 subsequent year application fee is enclosed.

Signed \_\_\_\_\_  
State Forester Date

**Person in State Forester's Office who should receive recognition material:**

Name: _____	Address: _____
Title: _____	City, State, Zip: _____
Agency: _____	Phone#: _____