



Arbor Day Foundation™

Maintenance Technician

Lied Lodge & Conference Center in Nebraska City, NE, is a 144-room full service hotel and meeting facility owned and operated by the Arbor Day Foundation. Nestled on 260 wooded acres, all aspects of Lied Lodge reflect our mission of inspiring people to plant, nurture and celebrate trees. We foster a creative, entrepreneurial and energetic work environment where people come to work and have fun. We value passionate people who love to be challenged and desire the freedom to contribute to the overall success of the organization.

We are seeking an experienced Maintenance Technician available to work 40 hours a week on a rotating schedule. In this position, the team member will balance a teamwork mentality with the ability to work independently on a variety of projects in a hotel, conference center and restaurant environment. The ideal candidate must be skilled in painting, dry wall and carpentry. Other duties will include HVAC, basic electrical, plumbing and general building repairs. The ability to respond quickly to issues while using creative problem solving skills is essential in this role. As an active member of our maintenance team, this individual will focus on keeping our facility in good working condition, ensuring guest satisfaction and furthering the Foundation's tree-planting mission.

The Arbor Day Foundation offers an excellent working environment, pay commensurate with experience, an attractive benefits package and the opportunity to enhance our environmental impact. If you thrive in a fast-paced, high-energy environment where you can make a difference, please send a cover letter and resume to: Arbor Day Foundation, Cathy Horner, PO Box 817, Nebraska City, NE, 68410, or talent@arborday.org or complete an on-line application at liedlodge.org/careers.

Essential Functions / Responsibilities:

- Reacts to guest needs and department requests to maintain the entire facility by performing various maintenance tasks related to a variety of trades.
- Responds to guest requests throughout the hotel to make necessary repairs and / or accommodate the guest.
- Works with all other departments to make necessary repairs to ensure a safe and secure resort.
- Maintains all inspection and log sheets to ensure proper preventative maintenance and operations are documented.
- Completes job orders pertaining to dry wall, carpentry and painting.
- Completes minor repairs to boiler plant equipment, including any electrical or plumbing repairs to pumps and other equipment.
- Visually inspects, diagnoses problems and makes necessary repairs as needed.
- Maintains a clean and safe facility while performing maintenance work.

- Interacts with all team members in a positive, professional manner, keeping them informed of necessary maintenance status information.
- Is knowledgeable of all emergency procedures and maintenance safety standards.
- Assists with a variety of special projects within the department.
- Is able to stand/walk up to 6-8 hours per day.
- Is able to communicate verbally and in writing in English.
- Is able to lift, push, and pull a minimum of 50 lbs.

Qualifications

- Passion for the Foundation's mission of tree planting and environmental stewardship.
- A keen eye for detail paired with the drive for achieving results.
- 2-3 years of demonstrated maintenance experience in carpentry, painting, and dry wall. Boiler room operations and HVAC experience preferred.
- Self-directed individual with the ability to work on multiple tasks independently.
- Strong interpersonal skills and the ability to relate to individuals at all levels of the organization.
- Committed to teamwork and the ability to maintain composure and objectivity under pressure.
- Excellent written and oral communication skills.
- Positive outlook and attitude.

Work Environment

While performing the duties of this position, the employee is:

- Frequently exposed to moving mechanical parts and outdoor weather conditions.
- Occasionally exposed to high, precarious places, fumes or airborne particles.
- Regularly required to stand for long periods of time.
- Required frequently to lift and/or move up to 50 pounds and occasionally to lift and/or move up to 100 pounds.

Hours

- Four, 10-hour shifts per week which include two third shifts and two day shifts and frequently include holidays and weekends.

Salary

- Commensurate with experience